

SUBMISSION GUIDELINES

Before completing this application form, please refer to funding criteria and other information at www.hamiltongroup.com/insurance-group/community-giving

The Community Giving Committee will consider applications once during 2017 at a meeting scheduled for Wednesday, September 20, 2017. Applications must be received by Wednesday, September 13, 2017.

Please complete this form and send it with supporting documentation to giving@hamiltongroup.com

Applications may also be submitted by hand to:

Attention: Community Giving Committee

Hamilton Insurance Group
Wellesley House North, 1st Floor
90 Pitts Bay Road
Pembroke HM08
Bermuda

ATTACHMENTS

Please submit the following with your application:

- Financial statements for your last fiscal year (these can be draft, unaudited or audited)
- Current Board-approved operating budget
- Project budget
- Current list of Board of Directors (including their positions on Board) and meeting schedule
- Current list of paid staff (including consultants)
- Current strategic plan

Please note that the Community Giving Committee may request additional information.

A. GENERAL INFORMATION

Organisation Name:

Date:

Registered Charity Number:

Mailing Address:

Contact Name:

Title:

Telephone:

Email:

Fax:

Member of The Centre on Philanthropy? YES NO

1. Brief history of the organisation:

2. Mission of the organisation:

3. Please provide the following information from your most recent financial statements: (We will accept audited or unaudited statements)

Annual earned revenue: \$

Annual operating expenses: \$

B. SPECIFIC REQUEST

Please note: We do not grant funds for Capital Campaigns or Endowments.

4. Type of support requested:

Specific Project or Programme General Operating Other (specify)

Description:

5. Amount requested: \$

6. Start and end dates for this grant (please note that we do not grant multi-year donations):

7. Dates and amounts of previous Hamilton Insurance Group grants:

8. Please outline the community need your organisation meets and how the requested funding will be used.

9. Provide a brief overview of organisations offering similar programmes and services and how you collaborate with these organisations. Please include specific examples.

10. Share how you measure your impact in the community. Include three examples of metrics used to demonstrate your success.

11. Provide information regarding where the primary responsibility for development/fundraising resides (e.g. Board and staff).

C. ORGANISATIONAL SPECIFICS

12. Human Resources

Number of paid staff:

Number of Board members:

Number of volunteer staff (excluding Board members):

Number of current consultants:

13. Do employees from Hamilton Insurance Group or Hamilton Re participate as volunteers in your organisation at staff or board level? YES NO

If yes, please give name(s) and position(s) held: