



HAMILTON ^{AT} LLOYD'S

We're writing the future of risk.

Come join us. Hamilton Underwriting Limited is the Lloyd's managing agency of Hamilton Insurance Group ("Hamilton"), the Bermuda-based holding company for insurance and reinsurance operations in Bermuda and at Lloyd's. Hamilton leverages analytics and research to create underwriting and investment value for its clients and shareholders.

We're looking for a Junior Accountant

Reporting directly to the Corporate Controller, you'll work within a small team, affording you the opportunity to be exposed to the end-to-end accounting process. You'll be integral in helping the team to drive efficiencies by further streamlining and automating finance procedures. This role combines on-the-job learning with formal sponsored development, offering a solid foundation for a career in finance. If you're inquisitive and embrace constant learning in the field of finance, this role is for you.

› What you will help us do

You'll be asked to carry out the following specific actions:

- Run SUN system processes, such as transfer desk for consolidation and revaluation of entities with full reconciliation of outputs
- Assist in testing and implementation of ongoing SUN system projects
- Produce SUN reports to support reconciliations and extract data for use in internal committee packs
- Help the finance team to develop and maintain processes, accounting policies and procedure manuals (this will also feed into a live SOX project)
- Provide cover for the accounts assistants on the corporate and the syndicate finance teams
- Assist the finance team with regulatory reporting submissions (mainly the creation of CSV files to upload to the Lloyd's core market returns site) and manage the compliance timetable

› What you require for the job

As a Junior Accountant, you will be expected to possess the following experience, technical skills and personal characteristics:

- Proven bookkeeping experience – base entries and reconciliations
- Sound knowledge of profit and loss and balance sheet statements
- Intermediate Excel skills
- Comfortable working on and navigating accountancy systems
- Flexible and happy to work within a small team
- Good verbal and written communication skills, including the ability to interact with colleagues, auditors and business partners
- Desire to further develop accountancy knowledge by studying towards a chartered accounting qualification via a structured apprenticeship programme
- Qualified AAT or foundation level ACCA required
- Recent experience in using Sun Accounts would be of benefit

Before asking you to take all these actions and fulfil these requirements, we will ask you to Be smart, Be sensible, Be open and, above all else, Be more—strive harder, reach further, never give up. These First Principles are the intellectual and moral compass of everyone at Hamilton Insurance Group. They shape the way we build our team, the way we work and the way we will prosper.

STRONG REFERENCES REQUIRED

Interested persons should apply no later than 1st June, 2018 and apply at:
<https://hamilton.bamboohr.co.uk/jobs/view.php?id=26>