



# HAMILTON RE

## We're writing the future of risk.

Join us, and we will ask you to Be smart, Be sensible, Be open and, above all else, Be more—strive harder, reach further, never give up. These First Principles are the intellectual and moral compass of everyone at Hamilton. They shape the way we build our team, the way we work and the way we prosper.

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## We're looking for an Assistant Underwriter, Reinsurance

Reporting to the Senior Vice President, Head of Specialty, you will provide support to Hamilton Re's underwriting team, assisting in all phases of the underwriting cycle across various classes of business.

In this role you must want to push the limits of your knowledge and skills as you will be expected to contribute to our constant improvement. At Hamilton Re, we're serious when we say we're writing the future of risk. We need truly ambitious professionals to help us achieve that future for our industry.

### What you will help us do

You'll be asked to carry out the following specific actions:

- Receive submissions, download information and set up new business and renewal files
- Assist underwriters with modelling, underwriting and quoting business
- Participate in business development efforts through marketing and underwriting meetings
- Conduct extensive review and analysis of submissions of insured operations, products and other coverage-relevant exposures
- Collaborate with the Actuarial, Legal and Risk & Analytics teams, as well as other functional areas as needed, to analyze and structure coverage
- Ensure timely logging and accuracy of all underwriting data within the underwriting and other relevant business systems
- Assist in administration and management reporting of portfolios
- Contribute to system testing, ad hoc projects and research work

### What you require for the job

As an Assistant Underwriter, Reinsurance, you will possess the following experience, technical skills and personal characteristics:

- University degree
- 1-2 years of relevant experience in a similar role preferred
- Strong computer skills including proficiency in Microsoft Office Suite
- Firm written and verbal communication skills
- Strong interpersonal skills, with the ability to engage and gain the trust of clients, brokers and colleagues
- An interest in programming skills preferred
- Strengths in collaboration, with the ability to work both independently and as part of a team
- Sound work ethic with superior organizational skills and the ability to prioritize and multi-task

Hamilton Re is the Class IV Bermuda re/insurer of Hamilton Insurance Group, the Bermuda-based holding company for insurance and reinsurance operations in Bermuda and at Lloyd's. Our company leverages analytics and research to create underwriting and investment value for our clients and shareholders.

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### **STRONG REFERENCES REQUIRED**

Interested persons should apply no later than August 24, 2018

and direct their application to:

Carlos Rego, AVP, Human Resources

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90 Pitts Bay Road

Hamilton HM 08, Bermuda

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